

SELECTBOARD MEETING MINUTES

Tuesday, December 6, 2022, 5:30 p.m, Old Schoolhouse Common and Zoom

Present: Selectboard members Richard Baker, Christopher Martin, and Michele Gonzales; Town Clerk Bobbi Brimblecombe; Visitors: Scott Ciampi (Road Crew); Will Schwarz (Fire Chief)

At 5:40 p.m. the meeting was called to order by Chair Chris Martin

Changes or additions to the agenda: pellet boiler, building maintenance

Public Comment:

Minutes: approved the minutes of the November 15, 2022 Selectboard meeting

Budgets: Scott Ciampi presented the draft highway budget. There will be increases in the sand, salt, chloride and staymat due to price increases. The stone budget needs to be increased due to the erosion control projects that are required by the state.

Will Schwarz presented the Fire Department budget. The budget for personnel protective equipment is increasing due to the cost of turnout gear. He is hoping for grant funds for new SCBA's. Money was added for hydrant development, because when there is a hydrant grant, we have to have matching funds. The cost for the simulcast system is lower.

The Board reviewed the labor budget and discussed staffing changes.

Old Schoolhouse Common: The Building Committee made recommendations regarding issues in the building, that could be funded with the ARPA money. They received quotes for replacing the oil boiler with either a new oil boiler or a propane boiler, at a cost of \$18 - \$20,000. They received a quote of \$8,524 to replace all of the zone valves to make the system function properly. The Committee is recommending changing the zone valves, and waiting to do the boiler replacement after doing an energy audit. Changing the valves and possibly making other energy improvements could result in a smaller boiler. If the boiler is replaced with another oil boiler, the oil tank will need to be moved. It would make sense to replace the tank at that time.

The Committee is recommending rekeying the locks in the building. The locksmith needs to provide more information before the next meeting.

The Committee is recommending approving the purchase of some commercial pots and pans, etc. for the kitchen. Melissa is putting together a list for the Selectboard approval. She is also arranging for a health inspection of the kitchen.

The Committee recommends replacing the floor in the entryway and lower hallway. Chris is going to look at the baseboards and make a recommendation for whether they could be refinished or replaced.

The Committee had questions about what type of floor would be best for the gym, for basketball but also for other activities.

Rich moved to approve the replacement of the zone valves, with the caveat that we get credit for any valves that do not need to be replaced. Michele seconded – all in favor.

Contracts: The Board extended the contract for the Old Schoolhouse Common mowing (Don Mitchell), \$175 each mowing; Cemetery maintenance (Joe Mangan), \$11,000; Sidewalk and OSC snow removal (Luke Mulligan), \$150 for sidewalks, \$45 for shoveling doorways.

School Street Bridge: The Board decided to use ARPA funds for the amount of the bridge repair that exceeded the balance of the bridge fund. This will leave a zero balance in the bridge fund, but the Board will decide how much additional ARPA funds to put in the bridge fund at a later date.

Upper Depot Bridge: The State has recommended that the Town put the bridge out to bid, leaving it up to the contractor to determine the method.

OSC Leases: Bobbi will add a line to the lease, requiring that any tenants who have their own locks must give the town a key.

Railroad Bed grant: The Town's letter of intent was accepted, so the town is eligible to apply for the grant. The Road Crew can do the work, and Rich is suggesting that the town apply for the grant for the cost of the material, and use the town labor/equipment as our match. The Board approved of the application.

Picnic Shelter: Rich was contacted by the Block Foundation, encouraging the Town to apply for a grant. Rich applied for \$3,000. The Board approved.

Old Schoolhouse Common: The building use policy indicates that the Town will not charge for school use. Bobbi asked whether that means Twinfield, or all schools. The Board will waive the fee for the three days that Maple Hill School has reserved it, because the policy wasn't clear. The policy will be changed to indicate that the fee is waived for Twinfield, because they don't charge us for the use of their facility.

Building Maintenance: Chris discussed the maintenance position with Lindsey Simanskas. He is going to let Chris know if he is interested.

Expenses, Permits & Payroll: Selectboard members read and approved reports for General Expenses and Payroll.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the December 6, 2022 Selectboard Meeting.

A True Record. Attest, _____, Town Clerk

DRAFT